

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, July 19, 2021 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, July 19, 2021 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by Vice President Garrison. Mr. Garrison led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Mr. Chrisman
Mr. Garrison
Mrs. Lynch
Mr. Winkle

Board Member Absent:

Mr. Upthegrove

Others Present:

Tom Bailey
Becky Mullins
Lisa Robinson
Rogina Conroy

APPROVAL OF MINUTES (Agenda Item 3)

The minutes of the June 21, 2021 regular meeting and the minutes of the July 6, 2021 special meeting were included with the agenda. Vice President Garrison asked if there were any corrections, additions, or deletions to the minutes.

Motion 2021-49

Mrs. Lynch moved to accept the approval of the minutes.

Mr. Winkle seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, absent; Mr. Winkle, yea
(4 yeas)

Vice President Garrison declared the motion carried.

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 4)

Agenda Item #7, Letter A-5 – Resignation: Kristi Hyer – Intervention specialist at Washington MiddleSchool effective August 3, 2021

Agenda Item # 7, Letter C-20 – Regular Educational Aide not MH

Agenda Item #7, Letter C-45 – Regular Educational Aide not MH

Agenda Item #12, Letter H – Homeless Grant

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **Southern Ohio Educational Service Center 2021 Year in Review – Rogina Conroy**
- **Board Legislative Liaison Report – Dennis Garrison**

SUPERINTENDENT'S REPORT- Dr. Bailey (Agenda Item 7)

The Superintendent recommended approval of the following personnel items:

A. Resignations:

1. Abby Burgess – Kindergarten teacher at Cherry Hill Primary, effective August 2, 2021
2. Jarod Hood – Intervention specialist at Washington High School, effective August 3, 2021
3. Cathy Troute – Cook, effective August 3, 2021
4. Sharon Wippel – Intervention specialist at Washington Middle School, effective August 3, 2021
5. Kristi Hyer – Intervention specialist at Washington Middle School, effective August 3, 2021

B. Change of Status:

1. Shandon Shadburn from substitute cook to cook, effective August 1, 2021

C. Employment:

Certified Contracts

1. Molly Dedo – Intervention specialist at Washington Middle School (pending background checks)
2. Tara Smith – Intervention specialist at Washington High School (pending licensure and background checks)

Supplemental Contracts

3. Amanda Pelfrey – Tutor (recovery service) at \$30 per hour, effective June 14, 2021
4. Diane Matticks – ELL tutor
5. Kim Lotz – Literacy support coach to be paid from the comprehensive literacy state development grant at an hourly rate of \$30, not to exceed 29 hours per week

Classified Contracts

6. Steve Core – Maintenance (level 2), effective July 20, 2021
7. Eileen Ary – Cook
8. Pamela Wilt - Cook
9. Wendy Adams – Educational aide (MH)
10. Miranda Bailey - Educational aide (MH)
11. Tonya Becker – Technology instructor
12. Donna Bryan - Educational aide (MH)

13. Hannah Caldwell - Educational aide (MH)
14. Roxann Carter - Educational aide (MH)
15. Brandilyn Collins - Educational aide (pre-school MH)
16. Mark Cumberland - Educational aide (DLD/MH)
17. Ellen Dolphin – Educational aide
18. Eric Downey - Educational aide (MH)
19. Charity Eggleton – Technology instructor
20. Angela Elick - Educational aide
21. Courtney Ellars - Educational aide (MH)
22. Kacy Eplin – Educational aide (library)
23. Amy Evans – Educational aide (library)
24. Kevin Evans – Substitute educational aide
25. Tyler Flora - Educational aide (MH)
26. Kaye Gregory - Educational aide (pre-school MH)
27. Terry Hanusik - Educational aide (MH)
28. Katie Houck - Educational aide (MH)
29. John Jackson – Substitute educational aide
30. Katy Joseph - Educational aide (MH)
31. Tiara Leisure - Educational aide (pre-school MH)
32. Susan McPherson – Educational aide
33. Davette Mead - Educational aide (MH)
34. Aaron Morrison – School volunteer
35. Trevor Mustain - Educational aide (MH)
36. Erin Neal - Educational aide (bus MH)
37. Evalena Rickman - Educational aide (MH)
38. Robin Riley - Educational aide (MH)
39. Kellie Rummer - Educational aide (MH)
40. Evette Searles - Educational aide (MH)
41. Jazzman Seymour - Educational aide (pre-school MH)
42. Janet Smith –Substitute educational aide
43. Joseph Smith - Educational aide (MH)
44. Marisa Smith - Educational aide (MH)
45. Robyne Smith - Educational aide
46. Sonja Smith - Educational aide (MH)
47. Danielle Snyder - Educational aide (MH)
48. Jeri Sword – Educational aide (study hall)
49. JoLynn VanRhoden - Educational aide (MH)
50. Camey Vernier - Educational aide (MH)
51. Amy Williams – Substitute educational aide
52. Chuck Williamson – Coordinator of Alt. Ed. Pathways
53. Tiffany Williamson - Educational aide (MH)
54. Heather Wilson - Educational aide (MH)

Motion 2021-50

Mr. Winkle moved to accept the Superintendent's report A - C-54.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, absent; Mr. Winkle, yea; Mr. Chrisman, yea
(4 yeas)

Vice President Garrison declared the motion carried.

55. Lori Chrisman – Substitute educational aide

Motion 2021-51

Mrs. Lynch moved to accept the Superintendent's report C-55.

Mr. Winkle seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, absent; Mr. Winkle, yea; Mr. Chrisman, abstain; Mr. Garrison, yea
(3 yeas)
(1 abstention)

Vice President Garrison declared the motion carried.

56. Kelli Lynch - Educational aide (MH)

57. Dale Lynch – Supervisor for athletics (volunteer)

Motion 2021-52

Mr. Chrisman moved to accept the Superintendent's report C-56 – C-57.

Mr. Garrison seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, absent; Mr. Winkle, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, abstain
(3 yeas)
(1 abstention)

Vice President Garrison declared the motion carried.

Substitute Teachers

58. Janet Abare
59. Barbara Beam
60. Audrey Bennett
61. Megan Camp
62. Christine Chaney
63. Cynthia Cockerill
64. Molly Copas
65. Jane Ann Curry
66. Delite Dodds
67. Keri Douglas
68. Kate Downing

69. John G. Enochs
70. Stephanie Fisk
71. Phillip Gilmore
72. Alyssa Gomez
73. Teresa Hatch
74. Erica Hilton
75. Lori Johnson
76. Paulette Justice
77. Kathryn Laswell
78. Tara Malloy
79. Keene Marstrell
80. Diane Matticks
81. Debra Melvin
82. Sarah Milner
83. Debbra Minyo
84. Jerred Mitchell
85. Gaye E. Moore
86. Morgan Morrow
87. Jane Noronha
88. Katie Penwell-Purdin
89. Matthew Peters
90. Janine Ramirez
91. Denise Reed
92. Brenda Riley
93. Kameron Rinehart
94. Pamela Robinson
95. Ethel "Jean" Roeper
96. Glenna Rowe
97. William Snowball
98. Thomas Trimmer
99. Larry Waugh
100. Regina Webb
101. RaChelle Wolfe
102. Randolph Yankowski

The Superintendent recommended approval of the following instructional items:

D. Student Instructional Supply Fees Waived: Effective for the 2021-2022 school year, the following list of instructional fees for all students will be waived: course fees, textbook fees, unified art fees, and classroom supply fees. This waiver by the Board of Education does **not** include the following list: use of district owned chromebooks, lost/damaged chromebooks and/or accessories, extracurricular and co-curricular student activity fees, athletic fees, field trips, lost/damaged textbooks, failed CCP courses, meals, and all past due amounts from previous school years.

E. Approval of Student Handbooks for Washington High School, Washington Middle School, Belle Aire Intermediate School and Cherry Hill Primary School and Cherry Hill Pre-School Program for 2021-2022– No changes for

pre-school and the other changes are noted as attachments. Full copies are available for review.

F. Resolution to Seek a Waiver for Career-Technical Education—To adopt the resolution for 7/8 grade career tech education waiver for 2021-2022 school year.

The Superintendent recommended approval of the following service item:

G. Memorandum of Understanding with Washington Education Association to address the eligibility for various health benefit options.

The Superintendent recommended approval of the following athletic items:

H. Resolution of Complimentary Passes for Home Sporting Events as attached.

I. Athletic Supplemental Contract Employment:

1. Brad Bennett – Supervisor
2. Janet Bick – Game worker/management
3. Kim Bonnell – Game worker/management
4. Beth Day – Game worker/management, camera operator-timing
5. Kevin Evans – Supervisor
6. Angie Haithcock – Supervisor
7. Stan Helfrich – Game worker/management
8. John Jackson – Game worker/management
9. Derrick Lyons – Game worker; supervisor
10. Jaelyn Mason – Camera operator-timing; setup personnel - timing
11. Aaron Morrison –Volunteer
12. Trevor Mustain - Supervisor
13. Heidi Phipps – Game worker
14. Louis Reid - Game worker/management; supervisor; camera operator-timing; setup personnel-timing;
15. Brandi Renick - Game worker/management
16. Tom Renick - Game worker/management
17. Pam Robinson - Game worker/management
18. Jill Sanderson – Game worker
19. Gary Shaffer – Game worker; supervisor
20. Mark Schwartz – Game worker
21. Alana Walters – Game worker/management
22. Chuck Williamson – Supervisor
23. Tina Wilson – Supervisor
24. Brooke Zimmer - Volunteer
25. Carrie Zoodsma – Game worker/management
26. Connie Zoodsma – Game worker/management
27. Roger Wilson- Volunteer football coach
28. Kenneth Upthegrove IV – High school assistant boys soccer coach, effective July 15, 2021

Motion 2021-53

Mr. Winkle moved to accept the Superintendent's report C-58 - I.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Winkle, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, absent;
(4 yeas)

Vice President Garrison declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

- A. The Treasurer recommended approval of the financial report for June 2021.
- B. The Treasurer recommended acceptance of the following donations:
 - 1. \$5.00 – Board Member Support
 - 2. \$50.00 – Thomas P Williams Scholarship
 - 3. \$100.00 – Dr. Alan Griffiths – Track Camp
 - 4. \$250.00 – Crossroads Christian Church – Big Blue Bus
- C. The Treasurer recommended acceptance of the following funds:
 - 1. \$104.62 – Auditor of State – Spec Ed IDEA Part B Restorative
 - 2. \$1,314.00 – Auditor of State – Title IV A Support & Academic Enrichment
 - 3. \$2,567.83 – Auditor of State – CRF-Rural and Small Town SD
 - 4. \$5,000.00 – NEA Foundation Grant – Washington Middle School
 - 5. \$6,234.36 – Auditor of State – Title IIA
 - 6. \$8,803.97 – Auditor of State – Comprehensive Literacy State Development Subgrant
 - 7. \$54,600.42 – Auditor of State – Elementary and Secondary School Emergency Relief
 - 8. \$73,766.88 – Auditor of State – Title I
 - 9. \$95,813.83 – Auditor of State – Special ED IDEA Part B
 - 10. \$126,321.50 – Auditor of State – Elementary and Secondary School Emergency Relief
- D. At the request of the State Auditor, any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, approval is requested for the following: \$3,696.00 TimeClock Plus for annual clockable employee license; \$6,000.00 to Learning Lab Consulting for SEL professional development; \$18,149.28 to Tierney Brothers, Inc. for 30 chromebooks and shipping;
- E. The Treasurer requested the employment of Mary Bailey as substitute teacher.

Motion 2021-54

Mrs. Lynch moved to accept the Treasurer's report A-E.

Mr. Winkle seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, absent; Mr. Winkle, yea
(4 yeas)

Vice President Garrison declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

None

OLD BUSINESS (Agenda Item 10)

Discussion of the following: High school open campus review; stadium lights update; ESSER funds to enclose courtyards, replace faucets with touchless, replace paper towel dispensers, tree trimming update; flag on Liberty Hall; masks – follow CDC guidelines, voluntary in buildings, masks on buses until Sept. 13th but district will release what is current on or around August 1st.

NEW BUSINESS (Agenda Item 11)

- A. Appointment of Delegate for OSBA Annual Meeting - The board appointed Chuck Winkle as delegate and Jennifer Lynch as alternate to the Annual Business Meeting of the Ohio School Boards Association to be held on Monday, November 8, 2021.

ANNOUNCEMENTS AND REMINDERS (Agenda Item 12)

- A. Additional Kindergarten Registration Date

Wednesday, July 28, 2021 from 9:00 AM – 12:00 PM at Cherry Hill Primary School cafeteria. Full details are on the school website on the Cherry Hill Primary main page.

- B. New Students to Washington Court House City Schools

Enrollment for new students K-12 can be done using OneView Online Registration. Full details are on the school website under “registration”. Pre-school registration will take place directly with Cherry Hill Primary School.

- C. New Teacher Orientation and Lunch

Thursday, August 5, 2021 at Liberty Hall beginning at 8:00 AM

- D. Teacher Work Day on Monday, August 16 – Health and Wellness Fair is at Washington Middle School from 7:00 AM – 9:30 AM. All staff report to the Washington High School gym at 9:45 AM with meetings to follow the entire day.

- E. Teacher PD Day on Tuesday, August 17 – Supervisors will provide details. Lunch provided by Heritage Memorial Church at 11:30 AM at their location, 1867 Old US 35 NW, WCH.

- F. School Opening Details

The first day of instruction on the district calendar is Wednesday, August 18, 2021. **For students at Cherry Hill Primary School and Belle Aire Intermediate School**, in order to accommodate additional teacher professional development and parent/student orientations at the elementary buildings, the staggered start details are as follows: Wednesday, August 18, is professional development for staff with no students in the classroom. Thursday, August 19, Friday August 20 and Monday August 23 are parent/student orientation days with appointments

established in advance between teachers and parents. Therefore, the first day in the classroom for all 1st, 2nd, 3rd, 4th and 5th grade students will be Tuesday, August 24. For kindergarteners at Cherry Hill Primary School, students with the last names beginning with A-M will attend on Tuesday, August 24 and students with the last names beginning with N-Z will attend on Wednesday, August 25. All kindergarten students will be together in their classrooms on Thursday, August 26. **For students at Washington Middle School**, in order to accommodate parent/student orientations, the staggered start details are as follows: Wednesday, August 18, Thursday, August 19 and Friday, August 20 are parent/student orientation days with appointments established in advance between teachers and parents. Therefore, the first day in the classroom for all 6th, 7th and 8th grade students will be Monday, August 23.

G. School Meals Reminder

The Ohio Department of Education received approval to offer free breakfast and free lunch to all students attending schools on the national school lunch program through the entire 2021-2022 school year. This opportunity continues the U.S. Department of Agriculture and Ohio Department of Education's dedication to meeting the needs of the whole child during the COVID-19 pandemic.

H. Homeless Grant

Sizable amount secured by Laura McNamara, Director of Special Services which will provide a mentorship program and other outstanding resources for this population of students.

EXECUTIVE SESSION (Agenda Item 13)

Motion 2021-55

Mrs. Lynch moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions:

“Pursuant to Ohio Revised Code Section 121.22, I hereby move that the Board adjourn to executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official of the School District.”

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, absent; Mr. Winkle, yea; Mr. Chrisman, yea
(4 yeas)

Vice President Garrison declared the motion carried.

The Board entered into Executive Session at 8:11 PM

Reentered Regular Session at 8:24 PM

ADJOURNMENT (Agenda Item 14)

Motion 2021-56

Mr. Garrison moved to adjourn the meeting.

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

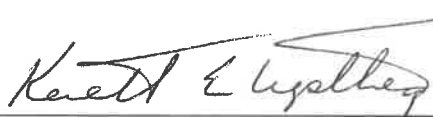
Mrs. Lynch, yea; Mr. Upthegrove, absent; Mr. Winkle, yea; Mr. Chrisman, yea; Mr. Garrison, yea

(4 yeas)

Vice President Garrison declared the meeting adjourned.

Meeting adjourned at 8:25 PM

ATTEST
President



Treasurer

